

# Creating a Category 1 Form 471 for FY2021

Step-by-Step for Creating a C1  
application in the EPC portal

# Special Note

E-RATE

If you are filing for SPECIAL CONSTRUCTION or SELF-PROVISIONED Category 1 services, contact your DPI E-rate Coordinator BEFORE beginning the Form 471. (Technically, you should contact us BEFORE the Form 470 is filed!)



# Application Nickname

# E-RATE

## FCC Form 471 - Funding Year 2021

School District 10803 (BEN: 10029) - XXX School/District/Library C1 XXXX (Internet, WAN, etc.) FYXXX

Last Saved:

Basic Information

Entity Information

Funding Requests

Certify

Where applicable, we've completed this section of the form based on information from your applicant entity's profile. If any of the non-editable information is incorrect, or you wish to change the information, please update your profile first by going to your entity record, and clicking Manage Organization from the Related Actions menu. If you do not have access to Manage Organization, please contact your applicant entity's account administrator or create a customer service case to request updates to your applicant entity's profile.

> [FCC Notice Required By The Paperwork Reduction Act \(OMB Control Number: 3060-0806\)](#)

### Billed Entity Information

School District 10803

1 Main Street

Rockville, MD 20850

012-345-6789


school\_dist\_10803@mailinator.com

Billed Entity Number: 10029

FCC Registration Number: 0123456789

Applicant Type: School District

### Application Nickname

Please enter an application nickname here.  \*

XXX School/District/Library C1 XXXX (Internet, WAN, etc.) FYXXX

### FCC Form 471 Help

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# Contact info – Save & Continue

# E-RATE

## FCC Form 471 - Funding Year 2021

School District 10803 (BEN: 10029) - XXX School/District/Library C1 XXXX (Internet, WAN, etc.) FYXXX - Form # 211000100

Last Saved: 1/25/2021 10:25 AM EST

Basic Information

Entity Information

Funding Requests

Certify

Next, you will identify the individuals assisting in seeking E-rate support.

### Consultant Information

There are currently no consulting firms associated with your organization. If this is in error, please update your organization profile.

### Contact Information

Are you the main contact person?

YES ✓

NO

FirstName LastName

sd\_user\_1\_10803@testmail.usac.org

123-456-7890

Your name and contact info shows here

### Holiday / Summer Contact Information

Closed Friday's June XXX - August XXX  
Summer Hours 9 AM - 3 PM.

Are you closed on Fridays? Long hours Mon-Thurs? Trip to Bali the month of July? Put it all here!

Please provide any alternate contact information to use during holiday/ vacation period including the name of any alternate contact person and how best to reach them.

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# Category of Service

# E-RATE

## FCC Form 471 - Funding Year 2021

School District 10803 (BEN: 10029) - XXX School/District/Library C1 XXXX (Internet, WAN, etc.) FYXXX - Form # 211000100

Last Saved: 1/25/2021 10:29 AM EST

Basic Information

Entity Information

Funding Requests

Certify

Next, you will identify the category of service for the product and services you are requesting. If you need help determining the correct category of service, please review the Eligible Services List on the USAC website.

### Category of Service

What is the category of service for the product and services that you are requesting?

You can only select one Category of Service per FCC Form 471. You can submit a second application for the other Category of Service.

CATEGORY 1 ✓

- Data Transmission and/or Internet Access

CATEGORY 2

- Basic Maintenance of Internal Connections
- Internal Connections
- Managed Internal Broadband Services

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# Save & Continue...

# E-RATE

## FCC Form 471 - Funding Year 2021

School District 10803 (BEN: 10029) - XXX School/District/Library C1 XXXX (Internet, WAN, etc.) FYXXX - Form # 211000100

Last Saved: 1/25/2021 10:30 AM EST

Basic Information      Entity Information      Funding Requests      Certify

We've completed this section of the form based on information from your applicant entity's profile. If any of the non-editable information is incorrect, or you wish to change the information, please update your profile first by going to your entity record, and clicking Manage Organization from the Related Actions menu. If you do not have access to Manage Organization, please contact your applicant entity's account administrator or create a customer service case to request updates to your applicant entity's profile.

BEN Name	BEN	Urban or Rural	State LEA ID	State School ID	NCES Code	School District Attributes	How does the district report its student count for Category Two budget?	Sum of Student Counts of all Schools in the District	Endowment Amount
School District 10803	10029	Rural	N/A	N/A		Public School District	A number for each school in the district	1500	None

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New to FY21 - Budget designation done during Admin Window

# Save & Continue ...

# E-RATE

## School District 10803 (BEN: 10029) - XXX School/District/Library C1 XXXX (Internet, WAN, etc.) FYXXX - Form # 211000100

Last Saved: 1/25/2021 10:30 AM EST

Basic Information

Entity Information

Funding Requests

Certify

We've completed this section of the form based on information from your applicant entity's profile. If any of the non-editable information is incorrect, or you wish to change the information, please update your profile first by going to your entity record, and clicking Manage Organization from the Related Actions menu. If you do not have access to Manage Organization, please contact your applicant entity's account administrator or create a customer service case to request updates to your applicant entity's profile.

### Related Entity(ies) Information

#### Entity Details

Fields with "\*" next to them are not sortable

Entity Name	Entity Number	Urban or Rural	NIF*	State LEA ID	State School ID	NCES Code	# of students that attend this school full time	Student Count Based on Estimate*	Alternative Discount	CEP Percentage	CEP Base Year	Total Students for C2 Budget	School Attributes*	Endowment Amount	Annexes*
<a href="#">School 1 In District 10803</a>	6309	Rural					1000	N/A	None	N/A	N/A	1000	Public School	None	<a href="#">View Annexes</a>
<a href="#">School 2 In District 10803</a>	6310	Rural					200	N/A	None	N/A	N/A	200	Public School	None	<a href="#">View Annexes</a>
<a href="#">School 3 In District 10803</a>	6311	Rural					300	N/A	None	N/A	N/A	300	Public School	None	<a href="#">View Annexes</a>

### FCC Form 471 Help

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# Save & Continue ...

# E-RATE

## School District 10803 (BEN: 10029) - XXX School/District/Library C1 XXXX (Internet, WAN, etc.) FYXXX - Form # 211000100

Last Saved: 1/25/2021 10:30 AM EST

Basic Information

Entity Information

Funding Requests

Certify

We've completed this section of the form based on information from your applicant entity's profile. If any of the non-editable information is incorrect, or you wish to change the information, please update your profile first by going to your entity record, and clicking Manage Organization from the Related Actions menu. If you do not have access to Manage Organization, please contact your applicant entity's account administrator or create a customer service case to request updates to your applicant entity's profile.

### Requested Discount Calculation

More than 50 percent of your individual schools must be rural for the school district to be considered rural. (Swing spaces are not considered.)

This discount rate has not been approved for the current year

School District Full-time Enrollment	School District NSLP Count	School District NSLP Percent	School District Urban/Rural Status	Category One Discount Rate	Category Two Discount Rate
1500	1365	91%	Rural	90%	85%

SHOW ENTITIES

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# Add FRN

# E-RATE

## School District 10803 (BEN: 10029) - XXX School/District/Library C1 XXXX (Internet, WAN, etc.) FYXXX - Form # 211000100

Last Saved: 1/25/2021 10:30 AM EST

Basic Information

Entity Information

Funding Requests

Certify

This page displays all of the funding requests for this application. From here you can create a new FRN, or edit, delete, or manage the line items of an existing one.

### Funding Requests

To create or update specific FRN Line Item(s), please click on the FRN number hyperlink.

<input type="checkbox"/>	FRN	↓ Nickname	Number of FRN Line Items	FRN Calculation
You haven't created any Funding Requests (FRNs) yet. Click the "Add FRN" button to start creating your first FRN				



[ADD FRN](#) [EDIT FRN](#) [REMOVE FRN](#) [MANAGE FRN LINE ITEMS](#)

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# FRN

# E-RATE

On this page, you will select a nickname and the service type of the product and services that you are requesting

## Funding Request Key Information

Please enter a Funding Request Nickname here  \*

XXX School/District/Library WAN/Internet/Etc. 2021-2022

Is this Funding Request a continuation of an FRN from a previous funding year?

YES NO ✓

## Copy FRN

If you want to copy an existing Funding Request, select Copy FRN below. Note that if an FCDL has been issued for the FRN, the approved version of the FRN will be copied.

COPY FRN

If you are in an “existing contract”, you may copy the information from the previous year’s funding request.

## Service Type

What is the service type of the product and services that you are requesting?

Data Transmission and/or Internet Access

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# Choose Contract

# E-RATE

School District 10803 (BEN: 10029) - XXX School/District/Library C1 XXXX (Internet, WAN, etc.) FYXXX - Form # 211000100

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Basic Information

Entity Information

Funding Requests

Certify

Next, you will identify the purchasing agreement type for the product and services you are requesting.

## FRN Contract

How are the services for this FRN being purchased?

Contract information is stored in your Profile; you can add a new Contract at any time. Details about your Tariff and Month-to-Month services will be entered in your FRN.

CONTRACT ✓

TARIFF

MONTH-TO-MONTH

## FCC Form 471 Help

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CANCEL

- If you are under a new contract, a new Contract Record should have been created in EPC. If not, stop now and do it.
- Continuation contracts will link to the current contract.

CONTINUE



# Contract Link

Next, you will associate a contract to your FRN. Please search for a contract below and select one to associate it to the FRN.

## Associate a Contract

### Search by Creating Organization BEN

10029

Please note that BEN is a required field and you can use other search fields to narrow down your result.

### Search by Contract ID

### Search by Nickname (All or Partial)

### Search by Contract No.

CLEAR FILTERS

SEARCH

<input type="checkbox"/>	Contract ID	Contract Number	Nickname	Award Date	Creating Organization BEN
<input type="checkbox"/>	5211	7045551212	Roxie School WAN 2019-23	7/25/2018	10029
<input type="checkbox"/>	5040	70455512123	BEACH SCHOOL WAN 2108-2023	2/26/2018	10029
<input type="checkbox"/>	4938	WAN1823	ABC School WAN contract 18-23	2/6/2018	10029
<input type="checkbox"/>	4812	NC10WIFI10	Letter of Intent Cat 2	1/5/2018	10029
<input type="checkbox"/>	4969	BSWAN1823	BEACH SCHOOL WAN 18-23	12/13/2017	10029

< 1 - 5 of 6 >

## FCC Form 471 Help

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CONTINUE

# Start and Expiration Dates

# E-RATE

<input checked="" type="checkbox"/>	5040	70455512123	BEACH SCHOOL WAN 2108-2023	2/26/2018	10029
<input type="checkbox"/>	4938	WAN1823	ABC School WAN contract 18-23	2/6/2018	10029
<input type="checkbox"/>	4812	NC10WIFI10	Letter of Intent Cat 2	1/5/2018	10029
<input type="checkbox"/>	4969	BSWAN1823	BEACH SCHOOL WAN 18-23	12/13/2017	10029

< 1 - 5 of 6 >

## Contract Summary - BEACH SCHOOL WAN 2108-2023

**Contract Number** 70455512123  
**Establishing FCC Form 470** #180000105  
**Award Date** 2/26/2018  
**Expiration Date (All Extensions)** 6/30/2025

**Account Number** 70455512123  
**Service Provider** USAC Service Provider Organization 1 (SPIN: 14010001)  
**Includes Voluntary Extensions?** Yes  
**Remaining Voluntary Extensions** 2  
**Total Remaining Contract Length** 84

## Pricing Confidentiality

There is no rule, statute, or other provision which prohibits publication of the specific pricing information for this contract.

## Contract Information (Additional)

What is the service start date? \*

07/01/2021

Enter the date when services will start for this Funding Year

What is the date your contract expires for the current term of the contract? \*

m/m/dd/yyyy

This is the date your contract expires without any extensions. This is NOT the end of this filing year UNLESS your contract expires at the end of this year (6/30/XX)

## FCC Form 471 Help

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# Fiber Request

# E-RATE

Basic Information

Entity Information

Funding Requests

Certify

Next, you will designate whether this FRN includes a Fiber or Wireless Request.

## Fiber Request Key Information

Does this FRN include a request for any of the following eligible broadband options?

- **Special construction.** One-time, upfront costs associated with building out leased lit fiber, leased dark fiber, or a self-provisioned network (i.e. special construction charges), or wireless service; and/or
- **Maintenance and operations.** Costs associated with the maintenance and operations for either a leased dark fiber or self-provisioned network; and/or
- **Network equipment.** Costs associated with the purchase of Network Equipment needed to make leased dark fiber or a self-provisioned network functional (e.g., modulating electronics and other equipment).

If any of the above apply, select "Yes" below.

Select "No" if you are only seeking support for the monthly recurring costs for either a leased lit fiber service or a leased dark fiber service (i.e., recurring payments on a dark fiber lease or IRU), or a wireless service.

### Notes:

- If you are seeking support for both the Special Construction, Maintenance and Operation, and/or Network Equipment as well as support for recurring costs associated with leased lit fiber, a dark fiber lease/IRU, or a wireless service then you create multiple FRNs. In each case, you will select a different answer to the Yes/No question based on the specific services that are included in that FRN.
- If you select "Yes" below, you should create separate FRNs for special construction charges, maintenance and operations (M&O) charges, and Network Equipment charges. If charges for M&O and Network Equipment are bundled pursuant to a single contract for those products/services, you may use the Network Equipment/M&O FRN option.

YES  NO

Typically, this is a NO

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# Short narrative

# E-RATE

School District 10803 (BEN: 10029) - XXX School/District/Library C1 XXXX (Internet, WAN, etc.) FYXXX - Form # 211000100

Last Saved: 1/25/2021 10:30 AM EST

Basic Information

Entity Information

Funding Requests

Certify

## Narrative

Provide a brief explanation of the products and services that you are requesting, or provide any other relevant information regarding this Funding Request. You should also use this field to describe any updates to your entity data, such as revised student counts, entity relationships, etc. that you were unable to make after the close of the Administrative filing window for profile updates. These changes will be addressed during the application review process. \*

Explain your service(s) and funding request here. How many lines? What are the speeds? Etc|

## FCC Form 471 Help

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SAVE & VIEW FRN(S)

SAVE & ADD/MANAGE FRN LINE ITEMS



# Add Line Items

# E-RATE

School District 10803 (BEN: 10029) - XXX School/District/Library C1 XXXX (Internet, WAN, etc.) FYXXX - Form # 211000100

Last Saved: 1/25/2021 11:23 AM EST

Basic Information

Entity Information

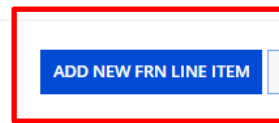
Funding Requests

Certify

This page displays all of the funding request line items for this FRN. Click on a line item number below to edit the line items and their recipients of service.

## FRN Line Items for FRN #2199000107 - XXX School/District/Library WAN/Internet/Etc. 2021-2022

<input type="checkbox"/>	FRN Line Item Number	Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
You haven't created any FRN Line Items yet. Click the 'Add New FRN Line Item' button to start creating your first FRN Line Item.						



ADD NEW FRN LINE ITEM

REMOVE FRN LINE ITEM

BULK UPLOAD

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SAVE & CONTINUE





# Service/Function

# E-RATE

School District 10803 (BEN: 10029) - XXX School/District/Library C1 XXXX (Internet, WAN, etc.) FYXXX - Form # 211000100

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Basic Information

Entity Information

Funding Requests

Certify

Please enter Product and Service Details Information for this Data Transmission and/or Internet Access Line Item

## Product and Service Details for new FRN Line Item for FRN #2199000107 - XXX School/District/Library WAN/Internet/Etc. 2021-2022

Show Help for Taxes and USF Fees

### Purpose ⓘ \*

- Internet access service that includes a connection from any applicant site directly to the Internet Service Provider
- Data Connection between two or more sites entirely within the applicant's network
- Data connection(s) for an applicant's hub site to an Internet Service Provider or state/regional network where Internet access service is billed separately
- Internet access service with no circuit (data circuit to ISP state/regional network is billed separately)

### Function ⓘ \*

Please select a value

## > Funding Request Narrative

### FCC Form 471 Help

Show Help

CANCEL

SAVE & CONTINUE



# Choose....

# E-RATE

Please enter Product and Service Details Information for this Data Transmission and/or Internet Access Line Item

## Product and Service Details for new FRN Line Item for FRN #2199000107 - XXX School/District/Library WAN/Internet/Etc. 2021-2022

Show Help for Taxes and USF Fees

### Purpose \*

- Internet access service that includes a connection from any applicant site directly to the Internet Service Provider
- Data Connection between two or more sites entirely within the applicant's network
- Data connection(s) for an applicant's hub site to an Internet Service Provider or state/regional network where Internet access service is billed separately
- Internet access service with no circuit (data circuit to ISP state/regional network is billed separately)

### Function \*

Fiber

### Type of Connection \*

Please select a value

- OC-3
- OC-12
- OC-24
- OC-48
- OC-192
- OC-256
- OC-768
- Switched Multimegabit Data Service
- OC-N (TDM Fiber)
- Digital Subscriber Line (DSL)
- Ethernet
- MPLS

For Leased Lit WAN services you will most likely choose these three:

- Data Connection between two or more sites within the applicant's network
- Fiber
- Ethernet

SAVE & CONTINUE

# Bandwidth Speed

# E-RATE

School District 10803 (BEN: 10029) - XXX School/District/Library C1 XXXX (Internet, WAN, etc.) FYXXX - Form # 211000100

Last Saved: 1/25/2021 11:23 AM EST

Basic Information      Entity Information      **Funding Requests**      Certify

Please enter Bandwidth Speed Information for this Data Transmission and/or Internet Access Line Item

**Bandwidth Speed for new FRN Line Item for FRN #2199000107 - XXX School/District/Library WAN/Internet/Etc. 2021-2022**

**Bandwidth Download Speed \***  
1,000

**Bandwidth Download Units \***  
Gbps

**Bandwidth Upload Speed \***  
1,000

Please specify the upload speed if it is different than the download speed.

**Bandwidth Upload Units \***  
Gbps

[FCC Form 471 Help](#)

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**Burstable Bandwidth?**

Enter the download speed/units and Upload will autofill

Answer accordingly!

# Connection....

# E-RATE

Answers these questions according to YOUR requests/contracts/services!

## Connection Information for new FRN Line Item for FRN #2199000107 - XXX School/District/Library WAN/Internet/Etc. 2021-2022

Is this a direct connection to a single school, library or a NIF for Internet access? \*

Note: If the request is for direct connections, you will be required to allocate the total number of lines (monthly quantity) among the recipients listed for this line item.

YES NO

Does this include firewall services? \*

YES NO

Is this a connection between eligible schools, libraries and NIFs (i.e., a connection that provides a "Wide area network")? \*

YES NO

### FCC Form 471 Help

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SAVE & CONTINUE

# Cost Calculation

# E-RATE

Enter costs and quantities based on your contract!

Please enter Cost Information for this Data Transmission and/or Internet Access Line Item. All fields in the grid below are required. Please enter zero if funds are not requested for that field.

## Cost Calculation for new FRN Line Item for FRN #2199000107 - XXX School/District/Library WAN/Internet/Etc. 2021-2022

Monthly Cost	
Monthly Recurring Unit Cost	\$750.00
Monthly Recurring Unit Ineligible Costs	\$0.00
Monthly Recurring Unit Eligible Costs	= \$750.00
Monthly Quantity	8
Total Monthly Eligible Recurring Costs	= \$6,000.00
Months of Service	x 12
Total Eligible Recurring Costs	= \$72,000.00

One-Time Cost	
One-time Unit Cost	\$0.00
One-time Ineligible Unit Cost	\$0.00
One-time Eligible Unit Cost	= \$0.00
One-time Quantity	0
Total Eligible One-time Costs	= \$0.00

Summary	
Total Eligible Recurring Costs	\$72,000.00
Total Eligible One-time Costs	+ \$0.00
Pre-Discount Extended Eligible Line Item Cost	= \$72,000.00

[More Help with the Costs Above](#)

[FCC Form 471 Help](#)

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SAVE & CONTINUE

# Recipients of Service

# E-RATE

If all entities are receiving service for Line Item (same cost), choose YES.  
If not, choose NO and select entities.

## Manage Recipients of Service

Is every entity for this organization receiving service?

YES NO ✓

## All Entities

Search by Entity Number (Partial or Full)

-- Please enter an entity number (at least 3 characters to enable partial search) --

Search by Entity Name (Partial or Full)

-- Please enter an entity name (at least 3 characters to enable partial search) --

APPLY FILTERS

CLEAR FILTERS

Please select the organizations you wish to include as recipients of service for this FRN line item and click the Add button.

<input type="checkbox"/>	BEN	BEN Name
<input type="checkbox"/>	6309	School 1 In District 10803
<input type="checkbox"/>	6310	School 2 In District 10803
<input type="checkbox"/>	6311	School 3 In District 10803

ADD

## Selected Entities

<input type="checkbox"/>	Entity #	Entity Name
--------------------------	----------	-------------

# Recipients of Service

# E-RATE

Once your RoS have been chosen, click ADD and Continue.

YES NO ✓

## All Entities

Search by Entity Number (Partial or Full)

-- Please enter an entity number (at least 3 characters to enable partial search) --

Search by Entity Name (Partial or Full)

-- Please enter an entity name (at least 3 characters to enable partial search) --

APPLY FILTERS

CLEAR FILTERS

Please select the organizations you wish to include as recipients of service for this FRN line item and click the Add button.

<input type="checkbox"/>	BEN	BEN Name
<input checked="" type="checkbox"/>	6309	School 1 In District 10803
<input checked="" type="checkbox"/>	6310	School 2 In District 10803
<input type="checkbox"/>	6311	School 3 In District 10803

ADD

## Selected Entities

<input type="checkbox"/>	Entity #	Entity Name
No items available		

## FCC Form 471 Help

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SAVE & CONTINUE

# Additional Line Items

# E-RATE

Add additional FRN line items until all speeds/lines/costs of each are accounted for.  
Taxes and Fees MUST be on a separate line item.

School District 10803 (BEN: 10029) - XXX School/District/Library C1 XXXX (Internet, WAN, etc.) FYXXX - Form # 211000100

Last Saved: 1/25/2021 11:56 AM EST

Basic Information

Entity Information

Funding Requests

Certify

This page displays all of the funding request line items for this FRN. Click on a line item number below to edit the line items and their recipients of service.

## FRN Line Items for FRN #2199000107 - XXX School/District/Library WAN/Internet/Etc. 2021-2022

<input type="checkbox"/>	FRN Line Item Number	Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
<input type="checkbox"/>	2199000107.001	Fiber	Ethernet	8	0	\$72,000.00

ADD NEW FRN LINE ITEM

REMOVE FRN LINE ITEM

BULK UPLOAD

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# Taxes/Fees

# E-RATE

Basic Information

Entity Information

Funding Requests

Security

Please enter Product and Service Details Information for this Data Transmission and/or Internet Access Line Item

## Product and Service Details for new EPN Line Item for FRN #2199000107 - XXX School/District/Library WAN/Internet/Etc. 2021-2022

[Show Help for Taxes and USF Fees](#)

### Purpose \*

- Internet access service that includes a connection from any applicant site directly to the Internet Service Provider
- Data Connection between two or more sites entirely within the applicant's network
- Data connection(s) for an applicant's hub site to an Internet Service Provider or state/regional network where Internet access service is billed separately
- Internet access service with no circuit (data circuit to ISP, state/regional network is billed separately)

### Function \*

Miscellaneous

### Type of Connection \*

Taxes and USF Fees

## > Funding Request Narrative

## FCC Form 471 Help

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CANCEL

SAVE & CONTINUE



# Taxes/Fees Costs

# E-RATE

Enter the taxes/fees monthly costs for your entire contract. These may not be listed on contract. You may have to contact vendor for percent charged and figure your own.

Please enter Cost Information for this Data Transmission and/or Internet Access Line Item. All fields in the grid below are required. Please enter zero if funds are not requested for that field.

## Cost Calculation for new FRN Line Item for FRN #2199000107 - XXX School/District/Library WAN/Internet/Etc. 2021-2022

Monthly Cost	
Monthly Recurring Unit Cost	\$250.00
Monthly Recurring Unit Ineligible Costs	\$0.00
Monthly Recurring Unit Eligible Costs	= \$250.00
Monthly Quantity	8
Total Monthly Eligible Recurring Costs	= \$2,000.00
Months of Service	x 12
Total Eligible Recurring Costs	= \$24,000.00

One-Time Cost	
One-time Unit Cost	\$0.00
One-time Ineligible Unit Cost	\$0.00
One-time Eligible Unit Cost	= \$0.00
One-time Quantity	0
Total Eligible One-time Costs	= \$0.00
Summary	
Total Eligible Recurring Costs	\$24,000.00
Total Eligible One-time Costs	+ \$0.00
Pre-Discount Extended Eligible Line Item Cost	= \$24,000.00

[> More Help with the Costs Above](#)

[FCC Form 471 Help](#)

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[SAVE & CONTINUE](#)

# Recipients of Service

# E-RATE

All entities will be charged taxes/fees. You should check YES here.

Next, you will select Recipients of Service for your Line Item

## Manage Recipients of Service

Is every entity for this organization receiving service?

YES ✓

NO

## Selected Entities

Please select the organizations you wish to include as recipients of service for this FRN line item and click the Add button.

BEN	BEN Name
6309	School 1 In District 10803
6310	School 2 In District 10803
6311	School 3 In District 10803

## FCC Form 471 Help

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SAVE & CONTINUE



# Review RoS

# E-RATE

This screen simply reviews the RoS you checked. Make sure everyone is there and Save & Continue.

## Recipients of Service for FRN Line Item #2199000107.002

School District 10803 (BEN: 10029) - XXX School/District/Library C1 XXXX (Internet, WAN, etc.) FYXXX - Form # 211000100

Last Saved: 1/25/2021 12:10 PM EST

Basic Information

Entity Information

Funding Requests

Certify

### Recipients of Service for FRN Line Item #2199000107.002

Entity #	Entity Name	
6309	School 1 In District 10803	
6310	School 2 In District 10803	
6311	School 3 In District 10803	

### FCC Form 471 Help

Show Help

BACK

CANCEL

SAVE & CONTINUE



# Done!?

# E-RATE

When you have entered all line items. (Taxes/Fees should be the last.) You are done with this line item!

## FCC Form 471 - Funding Year 2021

School District 10803 (BEN: 10029) - XXX School/District/Library C1 XXXX (Internet, WAN, etc.) FYXXX - Form # 211000100

Last Saved: 1/25/2021 12:10 PM EST

Basic Information

Entity Information

Funding Requests

Certify

This page displays all of the funding request line items for this FRN. Click on a line item number below to edit the line items and their recipients of service.

### FRN Line Items for FRN #2199000107 - XXX School/District/Library WAN/Internet/Etc. 2021-2022

<input type="checkbox"/>	FRN Line Item Number	Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
<input type="checkbox"/>	2199000107.002	Miscellaneous	Taxes and USF Fees	8	0	\$24,000.00
<input type="checkbox"/>	2199000107.001	Fiber	Ethernet	8	0	\$72,000.00

ADD NEW FRN LINE ITEM

REMOVE FRN LINE ITEM

BULK UPLOAD

### FCC Form 471 Help

Show Help

BACK

DISCARD FORM

SAVE & SHARE

SAVE & CONTINUE



# More FRNs?

If you are seeking funding for additional services such as Internet (if you are a library or Head Start) add another FRN and repeat the earlier steps. When all FRNs are added, you are ready to REVIEW your Form!

This page displays all of the funding requests for this application. From here you can create a new FRN, or edit, delete, or manage the line items of an existing one.

## Funding Requests

To create or update specific FRN Line Item(s), please click on the FRN number hyperlink.

<input type="checkbox"/>	FRN	Nickname	Number of FRN Line Items	FRN Calculation
<input type="checkbox"/>	<a href="#">2199000107</a>	XXX School/District/Library WAN/Internet/Etc. 2021-2022	2	\$86,400.00

[ADD FRN](#) [EDIT FRN](#) [REMOVE FRN](#) [MANAGE FRN LINE ITEMS](#)

## FCC Form 471 Help

Show Help

[BACK](#) [DISCARD FORM](#)

[SAVE & SHARE](#) [REVIEW FCC FORM 471](#)



## Pop-up Screen: Choose YES!

### 471 - Funding Year 2021

ct 10803 (BEN: 10029) - XXX Scho

12:10 PM EST

Basic Information

of the funding requests for this application. From her

#### Requests

Specific FRN Line Item(s), please click on the FRN number hyperlink.

The next steps are for EPC to run a few final validations, and then create a PDF of your draft FCC Form 471. Once this is completed, you can download the PDF and either send for certification or continue to certification. Do you wish to proceed?

NO

YES

etc.) FYXXX - Form # 21

existing one.

# Review Screen

# E-RATE

Click REFRESH a couple of times. Watch your TASK bar on the top left.

## School District 10803 (BEN: 10029) - XXX School/District/Library C1 XXXX (Internet, WAN, etc.) FYXXX - Form # 211000100

Last Saved: 1/25/2021 12:10 PM EST

Basic Information

Entity Information

Funding Requests

Certify

FCC Form 471 Draft version of the PDF generation is in progress and it may take a few minutes to complete. Please click 'Refresh' once or twice a minute to check if the PDF generation is complete. If you don't want to wait, click 'Resume Task Later' to close the current screen, and EPC will assign you a task to continue PDF review and certification process.

RESUME TASK LATER

REFRESH





# Draft Screen

# E-RATE

Click the Blue Hyperlink to download a DRAFT of your Form 471. When finished reviewing, Check the box on the left, and either Send or Continue to Certification, depending on your rights as a user.

## FCC Form 471 - Funding Year 2021

School District 10803 (BEN: 10029) - XXX School/District/Library C1 XXXX (Internet, WAN, etc.) FYXXX - Form # 211000100

Last Saved: 1/25/2021 12:10 PM EST

Basic Information

Entity Information

Funding Requests

Certify

Please download and carefully review this FCC Form 471 before certifying.

### Download Document Link

[USAC FCC FORM 471 APPLICATION 211000100 DRAFT](#)

By checking this box, I certify that the information in the PDF document above is correct.

### FCC Form 471 Help

Show Help

EDIT FORM

SEND FOR CERTIFICATION

CONTINUE TO CERTIFICATION



# Certifications

# E-RATE

Please complete the certifications below.

## Applicant Certifications

- I certify that the entities listed in this application are eligible for support because they are schools under the statutory definitions of elementary and secondary schools found in the No Child Left Behind Act of 2001, 20 U.S.C. §§ 7801(18) and (38), that do not operate as for-profit businesses and do not have endowments exceeding \$50 million.
- I certify that the entity I represent or the entities listed on this application have secured access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that the entities I represent or the entities listed on this application have secured access to all of the resources to pay the discounted charges for eligible services from funds to which access has been secured in the current funding year. I certify that the Billed Entity will pay the non-discount portion of the cost of the goods and services to the service provider(s).

Read each of these carefully and check BOTH.



# Certifications

# E-RATE

- Fill in Box 4 with your local Technology Budget OR at least enough to cover your Non-discount share.
- The last two should be answered NO. If you can't answer NO honestly, we have a problem!

## Total Funding Summary

Below is a summary of the total line item costs on this FCC Form 471:

Summary	
Total funding year pre-discount eligible amount on this FCC Form 471	\$96,000.00
Total funding commitment request amount on this FCC Form 471	\$86,400.00
Total applicant non-discount share of the eligible amount	\$9,600.00
Total budgeted amount allocated to resources not eligible for E-rate support	<input type="text" value="\$0.00"/>
Total amount necessary for the applicant to pay the non-discount share of eligible and any ineligible amounts	\$9,600.00
Are you receiving any of the funds directly from a service provider listed on any of the FCC Forms 471 filed by this Billed Entity for this funding year?	<input type="text" value="No"/>
Has a service provider listed on any of the FCC Forms 471 filed by this Billed Entity for this funding year assisted you in locating funds needed to pay your non-discounted share?	<input type="text" value="No"/>

# Certifications

# E-RATE

Read each of these carefully and check ALL. Click CERTIFY when done.

- I certify an FCC Form 470 was posted and that any related RFP was made available for at least 28 days before considering all bids received and selecting a service provider. I certify that all bids submitted were carefully considered and the most cost-effective service offering was selected, with price being the primary factor considered, and is the most cost-effective means of meeting educational needs and technology goals.
- I certify that the entity responsible for selecting the service provider(s) has reviewed all applicable FCC, state, and local procurement/competitive bidding requirements and that the entity or entities listed on this application have complied with them.
- I certify that the services the applicant purchases at discounts provided by 47 U.S.C. § 254 will be used primarily for educational purposes, see 47 C.F.R. § 54.500 and will not be sold, resold or transferred in consideration for money or any other thing of value, except as permitted by the Commission's rules at 47 C.F.R. § 54.513. Additionally, I certify that the entity or entities listed on this application have not received anything of value or a promise of anything of value, as prohibited by the Commission's rules at 47 C.F.R. § 54.503(d), other than services and equipment sought by means of this form, from the service provider, or any representative or agent thereof or any consultant in connection with this request for services.
- I certify that I and the entity(ies) I represent have complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments. There are signed contracts or other legally binding agreements covering all of the services listed on this FCC Form 471 except for those services provided under non-contracted tariffed or month-to-month arrangements. I acknowledge that failure to comply with program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.
- I acknowledge that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.
- I certify that I will retain required documents for a period of at least 10 years (or whatever retention period is required by the rules in effect at the time of this certification) after the later of the last day of the applicable funding year or the service delivery deadline for the associated funding request. I acknowledge that I may be audited pursuant to participation in the schools and libraries program. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the application for, receipt of, and delivery of services receiving schools and libraries discounts, and that if audited, I will make such records available to USAC.
- I certify that I am authorized to order telecommunications and other supported services for the eligible entity(ies) listed on this application. I certify that I am authorized to submit this request on behalf of the eligible entity(ies) listed on this application, that I have examined this request, that all of the information on this form is true and correct to the best of my knowledge, that the entities that are receiving discounts pursuant to this application have complied with the terms, conditions and purposes of the program, that no kickbacks were paid to anyone and that false statements on this form can be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001 and civil violations of the False Claims Act.
- I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program. I will institute reasonable measures to be informed, and will notify USAC should I be informed or become aware that I or any of the entities listed on this application, or any person associated in any way with my entity and/or the entities listed on this application, is convicted of a criminal violation or held civilly liable for acts arising from their participation in the schools and libraries support mechanism.
- I certify that if any of the Funding Requests on this FCC Form 471 are for discounts for products or services that contain both eligible and ineligible components, that I have allocated the eligible and ineligible components as required by the Commission's rules at 47 C.F.R. § 54.504.
- I certify that the non-discount portion of the costs for eligible services will not be paid by the service provider. The pre-discount costs of eligible services featured on this FCC Form 471 are net of any rebates or discounts offered by the service provider. I acknowledge that, for the purpose of this rule, the provision, by the provider of a supported service, of free services or products unrelated to the supported service or product will be considered a rebate of some or all of the cost of the supported services.

[FCC Form 471 Help](#)



**CERTIFY**



Read Carefully. Click YES.

...this funding year:

isted on any of the FCC Forms 471 filed by this Bill  
funds needed to pay your non-discounted share?

470 was posted and that any related RFP was made  
ost cost-effective service offering was selected, wi

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plied with them.

es the applicant purchases at discounts provided  
er thing of value, except as permitted by the Com  
f value, as prohibited by the Commission's rules a  
ant in connection with this request for services.

entity(ies) I represent have complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding c  
her legally binding agreements covering all of the services listed on this FCC Form 471 except for those services provided under non-contracted tariffed or month-to-month  
ure to comply with program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.

a discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the

False statements on this form may result in civil liability and/or criminal prosecution. To electronically sign and certify this form, click "Yes" below. To affirm that you (1) understand the statements above and (2) represent the entity featured, and have the authority to make the certifications, on this form, click "Yes" below.

...ecting a service provider. I certify that all bids su  
e means of meeting educational needs and tech  
bidding requirements and that the entity or enti  
C.F.R. § 54.500 and will not be sold, resold or tra  
entities listed on this application have not receiv  
s of this form, from the service provider, or any



# Confirmation Screen

# E-RATE

Print this Certification Confirmation Screen, Print the Certified Form 471, Click Close.

## Certification Confirmation

School District 10803 (BEN: 10029) - XXX School/District/Library C1 XXXX (Internet, WAN, etc.) FYXXX - Form # 211000100

Last Saved: 1/25/2021 12:38 PM EST

Basic Information

Entity Information

Funding Requests

Certify

You have successfully filed FCC Form 471 #211000100 for FY 2021

### Certification Date

1/25/2021 12:38 PM EST

### Authorized Person

**Name** FirstName LastName

**Title** Training

**Employer** School District 10803

**Address** 1 Main Street  
Rockville, MD 20850

**Phone** 123-456-7890

**Email** sd\_user\_1\_10003@testmail.usac.org

Please click here to access your certified FCC Form 471 PDF

[FCC Form 471 Help](#)

Show Help

CLOSE



# Questions?

E-RATE

- Sandhills, Southeast, Northeast, North Central
  - [rebecca.martin@dpi.nc.gov](mailto:rebecca.martin@dpi.nc.gov), 303-304-4261
- Northwest, Southwest, Western, Piedmont-Triad
  - [roxie.miller@dpi.nc.gov](mailto:roxie.miller@dpi.nc.gov), 984.236.2471

